

# Pool Rental Group Policies

## Pool Rental Reservation Procedure

- 1) Patron will complete and submit the *Pool Rental Reservation Application and Agreement* at least 2 weeks prior to the event.
- 2) Aquatic Director will confirm rental status with patron and email *Pool Rental Reservation Application and Agreement* to patron.
- 3) Renter will complete the *Pool Rental Reservation Application and Agreement*, pay the rental fee and submit the *Pool Rental Reservation Application and Agreement* with a copy of their insurance rider by the deadline noted on the agreement. **NOTE: Renter must have an insurance policy that names WMFC as a rider on that policy. A copy of the policy must be submitted with the reservation form.**
- 4) At least 2 weeks prior to the event, the WMFC Aquatic Director will schedule a *Pool Safety Orientation*. **The person(s) responsible for supervising the group on the day of the rental** is required to attend the orientation. The *Pool Safety Orientation* will consist of:
  - **Safety Review:** Review the facility and pool safety policies and rules and mention that WMFC cannot guarantee the safety of children
  - Develop a safety strategy for the group that serves everyone's needs.

## Pool Rental Policies

- 1) The policies and rules covered here are **IN ADDITION** to the general pool rules/policies.
- 2) There may never be more than 90 people allowed in the pool area at one time. The WMFC Pool can accommodate 60 people comfortably.
- 3) Chaperones are required to be on deck at all times. **A minimum of 1 chaperone per 25 participants is required. A 1:4 adult/child ratio is required with small children 6 and under.**
- 4) At the beginning of the rental time, before entering the pool, the *WMFC Game Master* will review with the rental group some of the pool rules that are especially important. It is the responsibility of the rental group's supervisor to review the pool rules with their group prior to the groups visit.
- 5) If a group is especially disruptive or uncooperative, or if their behavior becomes a safety concern, the lifeguards can close the pool. If this occurs, the rental period end and the group must leave the facility. No refund will be given for time not used.
- 6) If a group does not arrive within 30 minutes of their scheduled rental time, and no communication has been made to the lifeguard staff concerning a late arrival, the lifeguards will assume that the group is a "no show" and the pool will close. There will be no refunds for "no shows".
- 7) Any "special needs" of the rental group must be communicated to the Aquatic Director **at least one week prior to the event**. Typically, "special needs" involve additional charges. Examples of "special needs" would be: use of any part of the facility with the exception of the pool and locker rooms, special set up requirements, special equipment requirements, etc.

Group Leader(s) Signature(s): \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

Attachments: WMFC Pool Rules

*Pool Rental Reservation Application and Agreement*