

WMFC Aquatic/Rec Employee Evaluation

Name: _____

Name of Evaluating Team Member: _____

Position: _____

Date: July 2017

Areas of Evaluation

Rate each section with 1 being lowest and 5 being highest. Please be sure to include comments in each area of evaluation.

1. Professionalism 1 2 3 4 5

(Preparation, Planning, Organization, Knowledge, Assertiveness, Skillfulness, Proficiency, Confidence, Creativity)

2. Integrity 1 2 3 4 5

(Trustworthiness, Attentiveness)

3. Reliability and Work Ethic 1 2 3 4 5

(Promptness, Dependability, Initiative, Work Ethic)

4. Judgment 1 2 3 4 5

(Awareness, Thought Process, Practicality, Decisiveness)

5. People Skills 1 2 3 4 5

(Sensitivity, Clarity, Intuition, Timeliness, People Skills)

6. Attitude 1 2 3 4 5

(Considerate, Caring, Positive, Supportiveness, Helpfulness, Thoughtfulness, Flexibility, Attentiveness)

SUMMARY

Strengths:

Areas for Growth:

Signature of Evaluating Supervisor _____

Date: _____

Signature of Employee: _____

Date: _____

To be filled out at Completion of Employment:

Recommend for Continuation/Rehire : Yes Not recommend for Continuation/Rehire _____
_____ Consider for Continuation/Rehire with the following stipulations:

To be completed by the Employee at Completion of Employment:

Employee Interest in continuing employment

_____ Interested in continuing employment this year: Yes No Maybe
_____ Interested in continuing employment next year: Yes No Maybe

Signature of Employee: _____ Date: _____

Position Recommendation for Year:

Pay Rate: *Recommend pay next year equal to job responsibilities. (See rate chart).*

Employee Signature: _____ Date: _____

Supervisor Signature: _____ Date: _____