

**Minutes of the Monday, November 5, 2012
West Midland Family Center Board of Directors Meeting**

Board Members Present: J. Anthony, L. Crego, B. Dollard, S. Hackett, E.J. Herst, A. Pankratz, A. Peters,
A. Schmitz, J. Weiler
Excused: S. Bowen
Advisors: B. Dostal, T. Misner
Staff: G. Dorrien, D. DeMott, T. Gracias

Herst called the meeting to order at 7:00 P.M. with Dostal reading the Mission Statement.

Herst called for Public Comments. None given.

Motion to approve the Minutes of the September 10, 2012 Board Meeting

Dollard / Schmidt

Motion approved.

Executive Committee – E.J. Herst, Chair

Did not meet.

Staff report: Tiffany Gracias, Lead Teacher

Tiffany Gracias came to West Midland Family Center from Railway Family Center. She has been married for about three years and has a 10-month old son, Zachary. Tiffany graduated from University of Michigan in Flint in December of 2009 and hired in at Railway Family Center. Trixie Onstott met Tiffany at a training and told her about the opening for a teacher at WMFC. Tiffany started a ½ day class sharing a room with Stephanie, Stephanie in the morning and Tiffany in the afternoon. She had 9 students and a week later as up to 12 students. She had her own room now and 16 students. The support system at WMFC is amazing.

By-Laws / Nominating Sub-Committee – T. Misner, Chair

Misner reported that there are four Board terms expiring this year and one cannot be re-elected because of term limits. E.J. Herst, S. Bowen and B. Dollard have accepted the opportunity to re-up and Gene Dauer has accepted the last opening.

There is a fifth position that needs to be filled for the remainder of a term of one year and maybe 2 – 3 year terms. Would like someone with a background in communications and marketing.

Motion to elect Gene Dauer and re-elect E.J. Herst, S. Bowen, and B. Dollard to the Board of Directors for the term starting in 2013.

Weiler/Peters

Motion Carries.

The Board thanks Staci Hackett for her service to WMFC.

Fundraising Sub-Committee – S. Bowen, Chair

Investment Committee – B. Dollard, Chair

Did not meet. Azimuth will attend the next meeting.

Accounting / Budget Committee – C. Coons, Chair

Did not meet. WMFC should break even by the end of the year.

Dow COP Committee - B. Dollard/G. Dorrien Committee Members

Dollard reported Ralph Griffith stepped up as interim Committee Chair. The Committee has updated the By-Laws, and restructured committees to meet current and future needs of the Program.

The Committee was working with Delta to do a writing workshop. This will not work out based on individual needs of the students. The Program is developing its own writing workshop.

This is the first year the juniors will be asked to reapply and recommit to the Program. (Stage 2 for now)

Activities Committee – S. Hackett, Chair

Hackett reported the Thanks for Giving Event is scheduled for November 29, 2012. The nominees for awards are Steve Barstow Youth Volunteer of the Year – Nick Merritt
Phyllis Breedlove Friend of the Center – The Bingo Auxiliary
Orrin Barrett Volunteer of the Year – Sandy Engle

Motion to support the award nominees Nick Merritt, Bingo Auxiliary and Sandy Engle.
Pankratz/Crego
Motion passed.

Facilities Committee – E.J. Herst, Committee Member

Herst reported the maintenance costs have gone up. There are some maintenance expenses coming up such as, cabinets, replacement of the boiler, well and pool. Facility enhancements (wish list) Pavilion lights, potential outside storage, and an electronic road sign.

Maintenance takes \$65,000. per year from the facility endowment and has a \$25,000. budget for a total of \$90,000. With all that needs attention there may be a need to ask for an increase as of 2013.

Human Resources Committee – Ann Schmitz, Chair

Did not meet. Greg and Ann are looking at the health care issue.

Communications Committee – G. Dorrien, Committee Member

Dorrien reported the 4th Family Focus of the year is done. Renee Allen had taken over the Focus and is doing a great job.

Auxiliary Committee – G. Dorrien, Committee Member

Dorrien reported the average number of bingo players is at 52 people per week and has a solid volunteer core team.

Executive Director's Report - G. Dorrien

See report distributed with packet. See also reports from Gail Crosby, Stacey Urbani and Renee Allen.

Surveys are still being counted.

WMFC bought 4 busses – two are painted and on the road, one is ready to paint and the full size bus won't be needed until summer.

November 10, 2012 WMFC is part of two events for kids, an annual teen event at the Civic Center and a Country Hoedown at WMFC with BB/BS.

There was a discussion regarding the preschool at North Midland Family Center and our role there.

Motion to form a strategy committee to look at the future direction for WMFC.
Peters/Anthony
Motion passed

Board member, advisor, and staff comments:

Dostal reported on the health issues of Jim Burlingame and Win Zacharias. They would love to have a visit from you. Win is at Bickford Cottage. These two gentlemen have been magnificent benefactors to WMFC in so many ways.

Motion to Adjourn Pankratz/Anthony. Meeting adjourned at 8:51 pm by Herst.

The next meeting is scheduled for **Monday, January 7, 2013** at 7:00 pm. at the West Midland Family Center.

Respectfully submitted,
Diane DeMott